

IOWA STATE UNIVERSITY**AGRON/ECON 496: AGRICULTURAL PRODUCTION, BUSINESS, AND TRADE IN SPAIN**

Name of Applicant: _____

Read carefully and sign the "Director Copy" of the following agreement, and keep the "Student Copy" for your records. Signing this agreement indicates your willingness to abide by the following policies and guidelines for the trip to Spain.

CODE OF CONDUCT FOR TRIP TO SPAIN¹

The trip directors do not anticipate any problems on this trip because they feel that participants are responsible and compatible. However, it is best if participants agree to some simple policies to deal with situations that could occur. All possible options cannot be covered but, the following few general policies can establish the context for dealing with problems should they arise.

1. Students will exercise good judgment, be aware that their personal actions have consequences, and work to maintain a positive "group dynamic." Everyone will contribute to the group's welfare while in Spain and maintain a creative and positive attitude. Participants will not take unnecessary risks, in country, in transit, or in group, that could jeopardize the success of the program. The program will be physically and mentally demanding and individuals should avoid situations that impair their health and judgment.
2. Individuals will not be late for program activities. Repeated lateness, or missing transportation departures, will result in individuals being left behind. Everyone has a schedule and anyone left behind should catch up at his/her own expense.
3. A "buddy system" will be used while traveling, and on sites in Spain. Buddies do not have to be room mates, but should be designated in groups of 2 to 4. Students will watch out for one another even while on the study site. The directors should be contacted immediately if there is any reason for concern.
4. "Solo" excursions are strongly discouraged. Students MUST supply the directors with a written itinerary, contact numbers (hotel, etc.) if they choose to travel independently during the program. Students should also share such information with their parents or guardians.
5. If someone asks or suggests to a participant that his/her particular behavior is inappropriate (within reason, not just being picky or overly sensitive), the participant will take the request into consideration. If the attitude of a particular participant is being disruptive to the learning and enjoyment of the group, that particular person will be talked to by the directors. Extremely disruptive behavior will result in dismissal from the group with the individual responsible for finding his/her own way home. Directors will contact ISU officials in such cases.
6. Individuals are responsible for their own actions and for learning the applicable laws. Participants will be subject to Spanish laws during their stay in Spain. Those getting into legal problems, which in the judgment of the trip directors are self created, will be left to deal with the problems on their own.
7. Alcohol policy: ISU's position is that the laws of the country govern who and who may not drink alcohol. In Spain, anyone 18 years or older may purchase and consume alcohol. The program policy is that students will not be allowed to consume alcohol on the bus, or during site visits, unless it is a sanctioned program activity. Students are therefore responsible for their actions and individual participants have an obligation to not ruin the trip for others. The following suggestions will be used to govern infractions:

¹Text based on Dolphin, W. "Group Adopted Conduct Policies for Australia," available at the website <http://www.biology.iastate.edu/intop/1Australia/GearandTips>.

- a. Sickness: If unable to participate in activities due to over-indulgences of alcohol, the afflicted person will be excused from activities and/or left behind, and must rejoin the group at their own expense. Repeated over-indulgence will result in the person being asked to abstain from alcohol consumption for the rest of the trip.
 - b. Damage created under the influence: The person(s) responsible for any damages will: (i) be financially responsible for any restitutions to be made for the damages incurred, (ii) deal with any penalties dealt by Spanish authorities, and (iii) abstain from future alcohol consumption.
 - c. Repeat offenses: If problems persist which cause the overall dynamic of the program to be disrupted, whether physically or emotionally, due to someone's abuse of alcoholic beverages, the offender will be asked again to refrain from consuming any alcoholic beverages. If further necessary, the offender will be terminated from the program and asked to return to the U.S. at his/her own expense. This action will automatically result in a grade of "F" for the course.
 - d. A suggestion: If someone in the group says "no more for you," then no more for you.
8. Everyone is responsible for his/her own baggage and equipment while traveling to, within, and from Spain. Important and valuable stuff should be carried in a backpack or pocket. The group will not go back for items left behind. Individuals can try to arrange forwarding by phone from the next stop. If money or credit cards are lost, the individual will be responsible for wiring home for money to complete the trip.
9. Participants with any health concerns must disclose this information in writing on the study abroad application. Injuries/health problems will be treated by Spanish medical personnel in accordance with directions on health history form. Treated individuals are responsible for medical bills through personal funds or as directed by their own insurance plan. Relatives will be contacted in cases of any major emergency situations.
10. Individuals are responsible for asking questions in daily briefings about dangers involved in the day's activities and for assessing the personal risks involved in an activity. General risks relate to situations such as ground and air transportation, and urban dangers. No one is forced to participate in a program activity. However, lack of participation may adversely affect a student's grade, and a student will not receive refunds for program activities he/she does not participate in.

I have read and understood the above Code of Conduct for the Spain Program and agree that I will abide by the policies and guidelines outlined. I understand that if I violate the code of conduct, I will receive a verbal warning, written warning and, if unheeded, could face termination from the program.

Signature of Applicant: _____

Date: _____

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